

South Surrey Garden Club COVID-19 Guidelines for In-Person Club Events

Our priority is to ensure the safety of all club members and guests participating in a South Surrey Garden Club–sponsored event.

Personal Hygiene

- Wash your hands or use hand sanitizer before entering the garden or workshop; wearing gloves that can be cleaned with hand sanitizer is permissible (particularly for individuals with skin that is sensitive to sanitizers).
- Wear a mask if comfortable doing so (not required).
- Washrooms will not be available at any SSGC event, so plan ahead. Please do not ask the host(s) to use their facilities.

Illness Policy

- Self-isolate if you have come into contact with someone who has had COVID-19 or is suspected of having COVID-19. Do not plan to attend SSGC events within the isolation period.
- Stay at home if you have any symptoms: fever, cough, sore throat, runny nose, or other symptoms associated with COVID-19.
- If a fee has been paid for the activity, you will be reimbursed if you cannot attend. Please advise the event coordinator of your absence.

Safe Social Interactions For You (and a Guest)

- Wear your SSGC name tag to all SSGC events to identify that you are a SSGC member. Guests will need to have a guest badge (available as they enter). You will be given a badge if you have forgotten yours. Badge holders will also be available.
- Maintain a minimum of 2 metres distance (in all directions) between you and other members.
- **Please be aware of your personal space at all times.** Do not form groups or otherwise block the safe-distanced passage of other garden visitors.
- The event organizers may ask you to wait before entering if a venue is becoming congested to a degree that adequate social distancing cannot be maintained.
- If you bring a guest (\$5 fee paid to our SSGC volunteer near the hand sanitizing station), please inform your guest of our safety protocol. Your guest will be asked to provide a phone number or email for contact tracing (if necessary).
- Plan to drive to a venue on your own. We do not advise carpooling at this time.

Personal Items & Equipment

- Limit what you bring to an event. Do not set personal items down in a venue (it may be permissible to bring personal items to workshops, you will be advised of the protocol for individual activities).
- For activities requiring tools or equipment (i.e. workshops), plan to bring your own gloves, tools, and other equipment as directed. Please do not share your equipment with others.
- For some activities, you may be asked to bring flowers or greens for your project. Please do not share these items with others.
- Refreshments will not be available and we ask that you not share food items or beverages.

What the Planners Will Do

- The event planner(s) will provide full contact information (for questions, advising non-attendance at events requiring registration, and for follow-up should you later experience COVID-19 symptoms).
- The event planner(s) will provide hand sanitizer at the entry and ensure that a volunteer is present to provide guidance throughout the event.
- The event will be planned with a specific flow. When possible, there will be separate, well-marked entry and exit points, as well as directional arrows when appropriate. The event organizers will communicate how many people can be in the venue at one time (depending on size) prior to the event.
- Reminder signage will be placed at the entry and a SSGC volunteer will monitor adherence.
- A gentle reminder will be given verbally to individuals not following the safety protocols.
- For workshops, stations will be spaced 2 metres apart and will be sanitized prior to the activity. Hand sanitizer will be available on each table.
- In the event that we can offer our library books for check-out, a separate set of instructions will be provided, but the above safety guidelines will still apply.

What the SSGC Will Do

- The SSGC will have two individuals designated as the COVID-19 Safety Officers, who will stay abreast of updated government regulations (local as well as federal) as they pertain to our activities and adjust our activities appropriately.
- The SSGC will provide complete information to members about each event (size of the venue, capacity, entry/exit points, and any special instructions that need to be followed).
- For any events requiring cash transactions (e.g. plant sale, book sale), transactions will be by eTransfer, cheque, or exact cash amount (no change will be provided; a box to deposit cash will be provided). eTransfer to: ssgc@bcgardenclubs.com.